

By-laws

of the Cross-University

Doctoral Centre “PRISMA Health – Promoting Research and Innovation for Sustainable Multidisciplinary Approaches in Health” at Deggendorf Institute of Technology in cooperation with Rosenheim Technical University of Applied Sciences

dated 27/07/2026

On the basis of Art. 9 Sentence 2 in conjunction with Art. 96 Para. 7 Sentences 1 and 2 in conjunction with Art. 97 Para. 1 Sentence 3 of the Bavarian Higher Education Innovation Act (BayHIG) of 5 August 2022 (GVBl. p. 414, BayRS 2210-1-3-WK), as amended by Section 26 of the Act of 26 March 2026 (GVBl. p. 75), the Deggendorf Institute of Technology enacts the following by-laws:

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§ 1 Scope

- (1) These by-laws govern the structure, organisation and composition of the institutional bodies at Deggendorf Institute of Technology and the participating partner university, Rosenheim Technical University of Applied Sciences, for the Doctoral Centre “PRISMA Health – Promoting Research and Innovation for Sustainable Multidisciplinary Approaches in Health”, hereinafter referred to as the Doctoral Centre.
- (2) The principles governing elections apply to all elections regulated by these by-laws. The Doctoral Centre has a quorum if all members have been duly invited and at least 50% of those entitled to vote participate in the election in person or virtually. By way of derogation, a minimum attendance of 30% of the doctoral candidate members applies to the status group of doctoral candidates. By a simple majority decision of the members present and entitled to vote, a vote may be conducted by show of hands (acclamation). For all other bodies, all members must have been duly invited and must be present in person or virtually. Voting rights may be transferred within the respective status group.
- (3) The following applies to all other votes in committees: A quorum exists if all members have been duly invited and at least 50% of those entitled to vote participate in person or virtually. Voting is conducted by show of hands. By a simple majority decision of the members present and entitled to vote, a secret ballot may be held. Voting rights may be transferred within the respective status group and body. Abstentions are not permitted. In the event of a tie, the motion is rejected. If an exceptionally negatively formulated motion is rejected as a result, this does not constitute the adoption of the opposite motion.

§ 2 Prerequisites

- (1) The Bavarian universities of applied sciences Deggendorf Institute of Technology and Rosenheim Technical University of Applied Sciences jointly establish the Cross-University Doctoral Centre. The right to award doctorates is granted to the Doctoral Centre for a limited period.
- (2) The Doctoral Centre is based at Deggendorf Institute of Technology.
- (3) The right to award doctorates, granted for a limited period, enables the members of the Doctoral Centre to pursue a doctorate in this subject area within the cross-university framework.
- (4) The financial year of the Doctoral Centre is the calendar year.

§ 3 Organisation

- (1) The Doctoral Centre is structurally and organisationally integrated into the DIT Graduate School.
- (2) An Advisory Board supports the Doctoral Centre with regard to strategic direction and quality assurance of academic work.
- (3) A cooperation agreement governs cooperation between the participating partner universities.

§ 4 DIT Graduate School

- (1) The DIT Graduate School is the organisational unit responsible for the administration and management of all processes associated with doctoral procedure (administration).
- (2) As an academic institution, the DIT Graduate School administratively exercises the right to award doctorates for this Doctoral Centre.
- (3) One or more Doctoral Centres for different disciplines/subject areas may be established within the DIT Graduate School.
- (4) The organisational, administrative and operational work is carried out by the Administrative Office of the DIT Graduate School.

§ 5 Administrative Office of the DIT Graduate School

- (1) The Administrative Office of the DIT Graduate School is a management and organisational support unit of the DIT Graduate School.
- (2) The Administrative Office serves as a central point of contact for the professors of the Doctoral Centre and for doctoral candidates.
- (3) The Administrative Office coordinates operational tasks and performs the following organisational tasks for the Doctoral Centre:
 - Coordination of applications for admission to doctoral studies and forwarding them to the Doctoral Committee of the Doctoral Centre, including formal review and verification of the authenticity of application documents
 - Maintaining the Doctoral Centre's list of doctoral candidates
 - Support with enrolment at the respective university of the primary supervisor
 - Coordination of supervision agreements
 - Organisation, administration, implementation, management and documentation of the structured doctoral programme
 - Retention and archiving of documents relevant to doctoral procedure, including examination documents
 - Where necessary, issuing administrative decisions including instructions on legal remedies
 - Determining the time and form of the personal presentation/handling over of the doctoral degree certificate and, where applicable, preparing a ceremonial certificate
 - Support with coordination matters involving the library and other institutional bodies of the university
 - Support with the external communications of the Doctoral Centre
 - Support for the Steering Committee, the Doctoral Committee, the Examination Committee, the Advisory Board and all members of the Doctoral Centre in organisational and formal matters, in particular with invitations, preparation and follow-up of meetings, preparation of minutes and documentation.

- (4) Provision of a specific programme for developing competences and qualifications for doctoral candidates (structured doctorate) in cooperation with the partner university.
- (5) Furthermore, the Administrative Office plans, organises and conducts advanced and professional development measures for supervising professorial members of the Doctoral Centre.

§ 6 Doctoral Centre

- (1) The Doctoral Centre is the cross-university academic institution in which professors of the participating partner universities who have demonstrated relevant research strength in a subject area are organised in accordance with Section 19(1) of the Regulation Implementing the Bavarian Higher Education Innovation Act (AVBayHIG).
- (2) The Doctoral Centre is responsible for conducting and administering doctoral procedure and for awarding the academic degree in accordance with the Doctorate Regulations. The central task of the Doctoral Centre is to provide doctoral candidates with academic and subject-specific advice, training and support.
- (3) The Doctoral Centre serves as a networking platform for pooling, expanding and deepening activities and research strength in this subject area and enables cross-university cooperation, thereby providing doctoral candidates in this discipline with an appropriate academic environment.
- (4) Members of the Doctoral Centre are
 - professors (professorial members) of the participating partner universities pursuant to Section 19(2) AVBayHIG.
 - doctoral candidates admitted to doctoral studies
- (5) Members have the right and duty to contribute to the performance of the Doctoral Centre's tasks and to participate in its self-governance.
- (6) Doctoral candidate members may use the academic resources of both universities.
- (7) The chairs of the Steering Committee constitute the management of the Doctoral Centre. The management of the Doctoral Centre is officially confirmed by the University Leadership of the lead university.
- (8) The professorial members of the Doctoral Centre elect the Doctoral Committee.
- (9) Professors who apply for membership of the Doctoral Centre during the period for which the right to award doctorates is granted pursuant to Section 19(1) sentence 1 no. 4 AVBayHIG must meet the requirements pursuant to Section 19(2) AVBayHIG. The application for admission to the Doctoral Centre as a professorial member is submitted to the Steering Committee.
- (10) The membership of professorial members ends if the Steering Committee revokes their membership or a member applies to withdraw. Possible grounds for revocation of membership include proven research misconduct and failure to meet the requirements

pursuant to Section 19(2) and (3) AVBayHIG following the evaluation of the Doctoral Centre.

- (11) The membership of doctoral candidates ends upon successful completion of the doctoral procedure, if a doctoral candidate applies to withdraw, or on the date on which the doctoral project definitively fails.
- (12) An internal evaluation of the Doctoral Centre is generally conducted every three years.

§ 7 Steering Committee of the Doctoral Centre

(1) The tasks of the Steering Committee include:

- Structural planning and strategic direction of the Doctoral Centre
- Determining the academic quality assurance measures for doctoral procedure, e.g. through guidelines. For quality assurance purposes, the Steering Committee coordinates with the Advisory Board of the Doctoral Centre and the Administrative Office of the DIT Graduate School
- Deciding on the admission of new professors to the Doctoral Centre during the period for which the right to award doctorates is granted. Provided that they meet the required criteria pursuant to Section 19(1) sentence 1 no. 4b AVBayHIG, the Steering Committee may decide on their admission
- Informing all members of the Doctoral Centre, all members of the Advisory Board of the Doctoral Centre and the DIT Graduate School of newly admitted professors to the Doctoral Centre
- Advising on amendments to the By-laws and the Doctorate Regulations of the Doctoral Centre

(2) The Steering Committee of the Doctoral Centre consists of the following eight voting members:

- two elected professorial members of Deggendorf Institute of Technology
- two elected professorial members of Rosenheim Technical University of Applied Sciences
- one member of the DIT Graduate School
- one member of the Graduate Center of Rosenheim Technical University of Applied Sciences
- one elected doctoral candidate member from Deggendorf Institute of Technology with a deputy
- one elected doctoral candidate member from Rosenheim Technical University of Applied Sciences with a deputy

(3) The ethics officers and ombudspersons for good research practice of both universities are invited to the meetings in an advisory capacity and without voting rights.

(4) Voting rights may be transferred within the respective status group of a university.

(5) The professorial members of the Steering Committee are elected for 4 years by the members of the respective university within the Doctoral Centre. Re-election is possible.

(6) The doctoral candidate members of the Steering Committee and their deputies are elected for 2 years by the doctoral candidates of the respective university within the Doctoral Centre. Re-election is possible.

(7) If a member of the Steering Committee leaves office prematurely, the deputy shall take their place for the remainder of the term of office, provided that a deputy is designated for the relevant member group. For member groups without a deputy, a by-election must be held for the remainder of the term of office.

(8) The Steering Committee is jointly chaired by one professorial Steering Committee member from Deggendorf Institute of Technology and one Steering Committee member from Rosenheim Technical University of Applied Sciences. The chairs are appointed from among the professorial members of the Steering Committee by the respective University Leadership of the universities.

(9) Decisions of the Steering Committee are taken by simple majority. The votes of the professorial members of the Steering Committee count twice. In the event of a tie, the chairs of the Steering Committee must reach a consensus on the basis of the options discussed by the Steering Committee.

(10) Following its election, the Steering Committee determines a schedule for its meetings. The Steering Committee meets at least twice a year.

§ 8 Doctoral Committee

(1) The Doctoral Committee decides on admission to the doctoral procedure and initiates the doctoral procedure.

(2) At the request of the doctoral candidates, the Doctoral Committee appoints the supervising professors (primary and secondary supervisors).

(3) The Doctoral Committee appoints the Doctoral Examination Committee.

(4) The professorial members of the Doctoral Centre at each university elect two members and one deputy to the Doctoral Committee.

(5) The doctoral candidates at each university elect one member and one deputy from the Doctoral Centre to the Doctoral Committee in an advisory capacity without voting rights.

(6) The members of the Doctoral Committee are elected for 2 years.

(7) The Doctoral Committee meets at least once per quarter.

§ 9 Doctoral Examination Committee

(1) The examiners on the Doctoral Examination Committee prepare the written reviews, assess the dissertation and conduct the oral defence.

- (2) A Doctoral Examination Committee is formed for each doctoral proceeding.
- (3) The Doctoral Examination Committee consists of a chair and two to three examiners, whereby the third examiner may also be appointed at a later stage of the proceedings. The chair and at least one examiner must be professorial members of the respective Doctoral Centre. The other examiner may also be a member of another German or foreign higher education institution or university. In the case of a Doctoral Examination Committee consisting of three examiners, two examiners may be members of another German or foreign higher education institution or university. The chair may not also act as an examiner.
- (4) The first examiner must meet the requirements set out in Section 19(1) sentence 1 no. 4 AVBayHIG or be a professor at a university.
- (5) The following may be appointed as additional examiners
 - a) professors who are members of a Doctoral Centre and meet all the requirements pursuant to Section 19(2) AVBayHIG, but do not yet have adequate experience in supervising doctoral procedure and assessing dissertations pursuant to Section 19(1) sentence 1 no. 4a
 - b) professors at a university of applied sciences outside Bavaria with the right to award doctorates.
- (6) Upon appointment as an examiner, the authority to act as an examiner in this doctoral procedure is deemed to have been established.
- (7) The supervisor may be appointed as an examiner.

§ 10 Advisory Board of the Doctoral Centre

- (1) The Advisory Board acts as an academic supervisory board and advises the Steering Committee on the strategic direction of the Doctoral Centre and on quality assurance measures.
- (2) The Advisory Board may also submit proposals to the Steering Committee for improving doctoral procedures.
- (3) The Advisory Board consists of
 - the Vice Presidents responsible for the DIT Graduate School at the universities participating in the Doctoral Centre.
 - two professors from other higher education institutions or universities with experience in doctoral procedure and research activities related to the research questions of the Doctoral Centre. They are appointed by the University Leadership of Deggendorf Institute of Technology in consultation with Rosenheim Technical University of Applied Sciences for a term of four years; reappointment is possible. At least one of the two professors should belong to the gender underrepresented in the Doctoral Centre.
- (4) The Advisory Board meets at least once a year.

§ 11 Funding

The Doctoral Centre is funded through allocations from funds earmarked for the central institutions of the partner universities. Further details are governed by the cooperation agreement.

§ 12 Effective date

These by-laws enter into force on DD/MM/YYYY.